



POSITION OVERVIEW:

As a Part Time Visitor Services/Education Assistant at the **CACS Yurt on the Spit** during the **Summer Season, you will** greet visitors, answer questions, book tours and help to inspire them to explore Kachemak Bay by participating in a CACS or partner program and help with our S.P.I.T. Kids drop in program and daily Creatures of the Dock Tours. Participants in these programs range from families with small children to senior citizens.

Assist with interpretive tours for diverse groups, assist with educational programs for children of all ages, and share new discoveries through blogging and social media. Assist with training and coaching of interns and volunteers and perform routine maintenance of the Yurt and its equipment. Requires experience with kids, sales and/or visitor services, some familiarity with intertidal or marine ecology. Experience as an instructor, educator, or interpreter also a plus. Must have the ability to maintain positivity and patience when working with visitors, participants, and volunteers. Alaska or similar experience preferred. **Ideally: Saturdays & Sundays 12-6pm, Mondays 9am 3pm**, but - hours/days may be flexible. Please inquire, estimated 15-20 hours per week.



Responsibilities:

- Lead daily 1-2 hour natural history tours at the Homer Harbor showcasing local “Creatures of the Dock” – the organisms that grow on and around the floating docks of the Homer Harbor
- Greet visitors and orient them to the yurt and CACS locations
- Collect dock tour fees and sell promotional items
- Promote CACS tours and programs and answer questions about the organization
- Assist with the S.P.I.T. Kids drop in program on Mondays
- Develop and ensure a safe, fun, and positive learning environment for all program participants
- Work cooperatively with other CACS staff and volunteers to provide the best possible experience for participants
- Perform administrative tasks, including education program data entry, inventory and daily participation counts
- Model positive interactions with the natural world and human communities
- Assist with visitor satisfaction surveys

Send a cover letter and resume to jobs@akcoastalstudies.org or drop off at the CACS Headquarters at 708 Smokey Bay Way. Open until filled. Call 235-6756 with any questions.

Position available runs from June 13 – September 3, 2018. \$11-\$12 per hour DOE