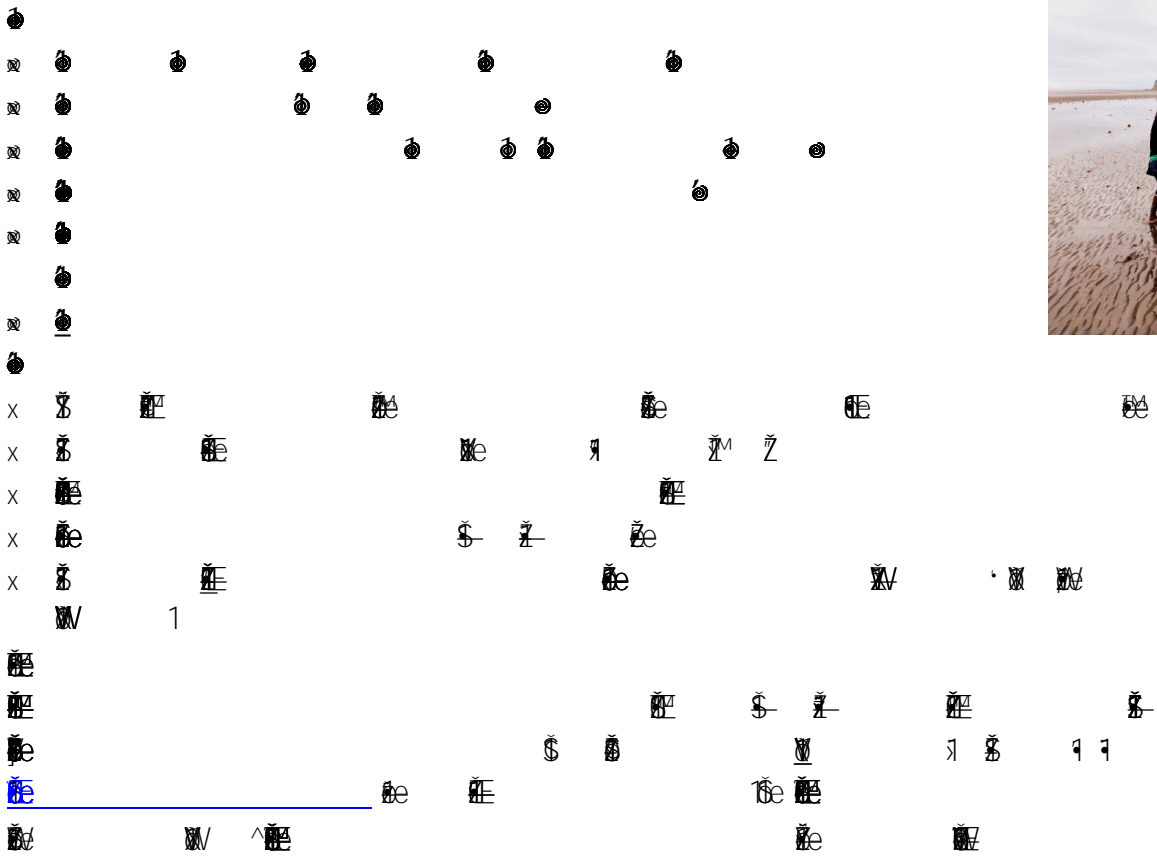
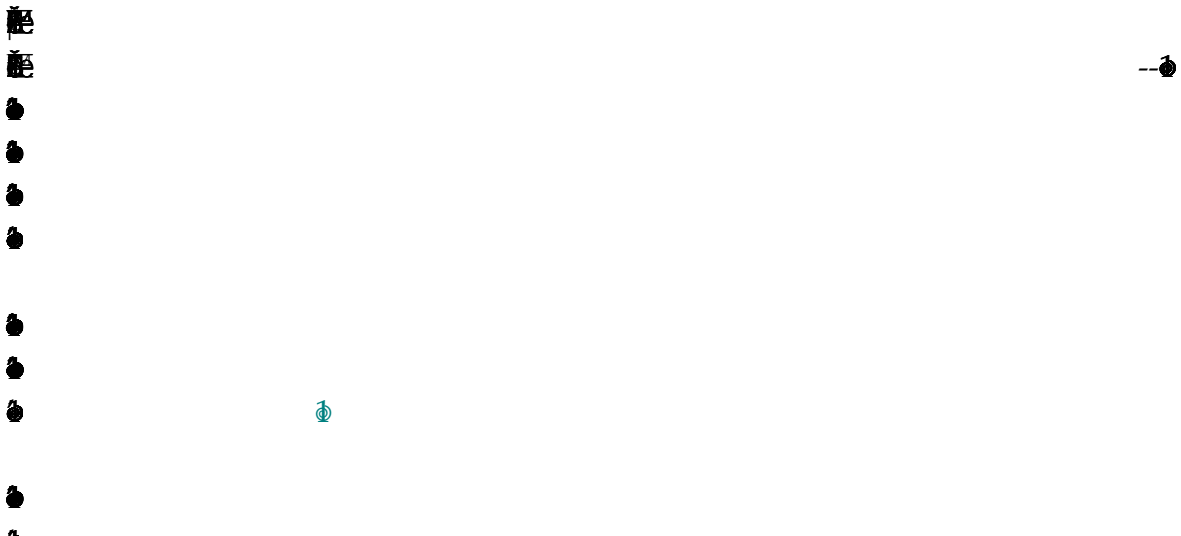
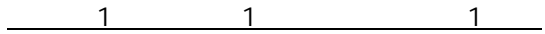




Center for Alaskan Coastal Studies







## Center for Alaskan Coastal Studies

### 2014 High School Internship Application

#### Student and Parent Agreement

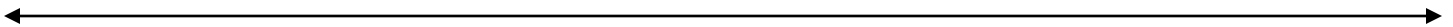
I understand that I am applying to be considered for admission into the Center for Alaskan Coastal Studies High School Internship. I understand that this is a commitment of responsibility, time, energy, and enthusiasm and I will meet this commitment to the best of my ability. I further understand that my participation in group meetings, projects, and service hours is part of my commitment, and if I fail to meet the participation guidelines, I will be asked to leave the program.

I understand that I may be living away from home during my internship and staying with a host family or in other housing provided by the Center for Alaskan Coastal Studies. I understand that I will be responsible for my actions and will be asked to leave the program if I violate the housing agreement.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

I support my child in their application for the Center for Alaskan Coastal Studies High School Intern Program.

**Signature of Parent** \_\_\_\_\_ **Date** \_\_\_\_\_



#### Housing Agreement

The Center for Alaskan Coastal Studies will coordinate housing with a host family in or near the community of Homer and housing needed while staying across the bay. The host family will provide meals and lodging, and transportation to the CACS headquarters or other work site if they are outside of the Homer city proper. CACS will provide housing and meals during time spent at Peterson Bay Field Station during programs.

As an high school intern, you will:

- Respect the property, time, and generosity of the host family and CACS
- Honor the curfew set by the host family and clearly communicate your daily schedule and plans
- Be tidy and clean up after use of shared spaces
- Thoroughly clean your room before leaving at the end of summer
- Participate in no illegal activities including, but not limited to, underage drinking and drug use
- Abide by all other mutually agreed upon rules

I understand that while living away from home during my internship and staying with a host family I will be responsible for my actions and will be asked to leave the program if I violate the housing agreement.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Parent (if under 18)** \_\_\_\_\_ **Date** \_\_\_\_\_



## Center for Alaskan Coastal Studies

### 2014 High School Internship Application

### Applicant Questionnaire

*Please answer the following questions on a separate piece of paper, numbering each response. Your answers do not need to be lengthy, but should give us a good idea of who you are and why you are interested in our nine week program.*

1. Have you participated in any programs with the Center for Alaskan Coastal Studies in the past?
2. How did you hear about our internship program?
3. While previous jobs and internships are not a requirement, we do like to know how you spend your time during the summer and after school. Please list internships, summer or part-time jobs, and activities you regularly participate in (these activities do not have to be school related).
4. We know that each of our staff members bring a set of unique skills with them that help us succeed as an organization. Think for a minute about your background, the community in which you were raised, your skills, and experiences you have had. What personal traits, interests, and abilities could you bring to our organization?
5. Learning Opportunities at CACS have been designed to help you gain skills that will help you in a future career. Which of the following learning opportunities are of interest to you? Tell us which interest you the most and why.

**Teacher/Naturalist aide:** Being apprentice to naturalists in educational programs for young children, a councilor for summer camps, and learning to lead natural history tours

**Research and monitoring:** Helping as a citizen scientist to collect data for scientific research

**Public relations and media:** Taking photos and writing news releases, blogging, developing flyers and brochures

**Ambassador or greeter:** Greeting visitors at the Wynn Nature Center cabin or Yurt at the Spit and helping them understand what we do and how our activities can interest them

6. Assume for a minute that you are selected as an intern for our program this summer and complete the following sentences:

*At the end of the summer, my internship experience will have been successful for me if...*

*At the end of the summer, I will be disappointed in my internship experience if...*

7. As a High School Intern you will serve as camp counselors at our camps for 9- 15 year olds and will be required to attend all camp activities, as well as 4 days of camp counselor training. Tell us about an experience you have had leading children or peers.
8. Our internship is designed for students who are passionate about learning, dedicated to teaching others about the environment, and comfortable learning and working with adults and peers. With this in mind, tell us anything else you would like us to know about you, your interests, and why you'd like to work with the Center for Alaskan Coastal Studies.



# Center for Alaskan Coastal Studies

## 2014 High School Internship Application

### Recommendation Form

Student's Name:	Relationship to Student:
Your Name:	
Your Position:	Place of Work:
Address:	
Phone:	Email:
Signature:	Date:

***Part I.** Thank you for your help in our selection process and your support of a candidate for our High School Naturalist Internship Program. Our program is designed to give High School students valuable work experience and mentoring in the field of environmental education and stewardship. Please rate the student in the following skills.*

**Scale:**

**1– Superior**

**2– Highly satisfactory**

**3– Satisfactory**

**4– Needs improvement**

**N/A– No opportunity to judge**

	1	2	3	4	N/A	Comments
Self-confidence speaking in front of others						
Communicates clearly						
Follows directions						
Completes tasks unsupervised						
Works cooperatively with peers						
Works cooperatively with adults						
Patience with others						
Common sense and good judgment						
Organizational skills						
Quickness in learning a new skill						
Time management skills						



**Center for Alaskan Coastal Studies**

**2014 High School Internship Application**

**Recommendation Form**

*Part II. Please answer the following questions as completely and candidly as possible.*

1. How long and in what capacity have you known the student?
  
  
  
  
  
  
  
  
  
  
2. What are the student's most outstanding abilities or characteristics?
  
  
  
  
  
  
  
  
  
  
3. In what areas can this student improve?
  
  
  
  
  
  
  
  
  
  
4. Do you have any reservations about this student's potential to succeed in a work and learning based, 9-week program away from home?
  
  
  
  
  
  
  
  
  
  
5. Any additional comments you feel would help us to evaluate this candidate?

*Please return the recommendation form to the student in a sealed envelope to be mailed with the rest of the application materials or email to [jenni@akcoastalstudies.org](mailto:jenni@akcoastalstudies.org) with the student's name and **Recommendation** in the subject line.*